



Establishment Committee

Date: TUESDAY, 22 MAY 2018

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Edward Lord (Chairman)
Deputy the Revd Stephen Haines (Deputy Chairman)
Randall Anderson
Sir Mark Boleat
Deputy Keith Bottomley
Deputy Kevin Everett
Sophie Anne Fernandes
Deputy Jamie Ingham Clark
Jeremy Mayhew
Sylvia Moys
Deputy Joyce Nash
Barbara Newman
Deputy Richard Regan
Deputy Elizabeth Rogula
Alderman William Russell
Ruby Sayed
Deputy Philip Woodhouse

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 25 April 2018.
For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.
For Information
(Pages 9 - 10)
5. **HR TRANSFORMATION PROGRAMME**
A report of the Director of Human Resources.
For Information
(Pages 11 - 28)
6. **PEOPLE SECURITY POLICY**
A report of the Director of Human Resources.
For Decision
(Pages 29 - 38)
7. **THE CITY OF LONDON CORPORATION'S RESPONSIBLE BUSINESS STRATEGY, 2018-23**
Report of the Chamberlain and the Chief Grants Officer.
For Information
(Pages 39 - 58)
8. **DATA PROTECTION**
A report of the Director of Human Resources.
For Information
(Pages 59 - 80)
9. **CORPORATE VOLUNTEERING STRATEGY**
Report of the Head of Corporate Strategy.
For Information

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 April 2018.

For Decision
(Pages 97 - 98)

14. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

For Information
(Pages 99 - 100)

15. **NON-COMPLIANT WAIVER REPORT - OCCUPATIONAL HEALTH PHYSICIAN SERVICES**

Report of the Commissioner and the Director of Human Resources.

For Decision
(Pages 101 - 110)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

18. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 25 April 2018.

For Decision

19. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

For Information

20. **RECONFIGURATION OF THE CRM AND COD FUNCTIONS AND THE
TRANSITION TO AND LONG-TERM SUPPORT FOR CITY DYNAMICS**
Report of the Town Clerk.

For Decision

21. **REVIEW OF TRADE UNION FIXED RELEASE**
Report of the Director of Human Resources.

For Decision